

ÉCOLE QUARTERWAY

1632 Bowen Road
Nanaimo, BC, V9S 1G6

Telephone (250) 754 6845

Dear Quarterway families,

I hope this email finds you and your loved ones well.

To our returning and our new families, welcome to Quarterway! We hope you and your family have had a wonderful and restful summer break. The staff is looking forward to another exciting year of learning with your child(ren). Each week, Quarterway distributes a weekly communication update, containing important and pertinent information for the upcoming weeks and month. It is also an avenue to celebrate students' achievements as well as our school community life. All our newsletters are distributed via email.

First day of school is Tuesday September 5th for Grades 1 to 7 students at 11:00am with a dismissal set at 12:00 pm.

Students will check in with staff at the front of the school. They will be given their division number, then proceed to the back of the school on the field, to meet their teacher.

Students will be dismissed at 12:00 pm. Please arrange a meeting point with your child(ren) before arriving at school.

Wednesday, September 6th will be a full day of school for all students in Grades 1 to 7.

Kindergarten Soft Start:

Kindergarten students start school gradually in a small group and for shorter days. The gradual entry schedule for your child has been sent home the first week of July. If you have not received it, please contact us at our school website at info.QW@sd68.bc.ca. Or by calling us at (250) 754 -6845. **Full day Kindergarten begins Wednesday, September 13th.**

Quarterway Staff List for this Year thus far:

We have had some staffing changes over the summer and will continue to have some changes throughout the month of September. We will keep families informed, as necessary, if these changes impact classroom staffing assignments.

Librarian	Mme Sullivan
Library Clerk	Mrs. Danielle
IST	Mme Rundel
IST	Mme Mélanie
Music/Band	Aleks
Indigenous EA	TBD
EA	Mme Theresa
EA	Mme Emily
EA	Mme Basia

Counselor	Mme Pattie
Custodian	Mme Echo, Vesna, and Mr. Brian
Psychologist	Mme Baker
Speech & Language	Mme Spencer
CYFSW	Ms. Sandy
Secretary	Mme Theora
Clerk Secretary	Mme Adrianna (Mon, Tues & Thurs)
Principal	Mme Arlette Bégoum-Kaké
Vice Principal	Mme Danielle Ashworth Clarke

Kindergarten 1	Mme Julie
Kindergarten 2	Mme Amanda
K/1	Mme Noelle
Grade 1	Mme Lou
Grade 1/2	Mme Zoe
Grade 2	Mme Sigal
Grade 2/3	TBD
Grade 2/3	Mme Beedie
Grade 3	Mme McLennan

Grade 4	TBD
Grade 4	Mr. Matte
Grade 5	Mme Léna
Grade 5/6	Mme Mariela/Mme Mélanie
Grade 6	Mme Nielsen
Grade 7	Mme Caitlyn McNicoll
Grade 7	Mme Clarke/Mme Mélanie
Grade 6 LFI	Mme Morgan
Grade 7 LFI	Mme Richardson

Please remember these **classroom organizations and staffing list are still tentative.** More staffing changes are possible as jobs continue to be posted. Some jobs can be filled as late as mid/end of September. I will keep families informed if staffing changes occur and impact their child(ren)'s classroom.

ABSENCES

- If your child is absent from school or you know of dates your child will be away, we would ask you to please email us at info.QW@sd68.bc.ca or call the school by 8:35 am at (250) 754 -6845. If we are unavailable to take your call, please leave students' name and teacher or division # message on our answering machine. Your child's safety is of the utmost importance to us.

STUDENTS VERIFICATION FORM

In September, the school sends home Student Verification Forms for parents/guardians to look over and sign. This form contains important information about your child that includes current home address, phone numbers, medical information, allergies, etc. It is vital that this information is up to date for each school year. If you change your phone number throughout the year, please let the office know right away, so that in case of emergency or illness we can contact you. Please return all the forms to the classroom teacher as soon as possible.

DROP OFF AND PICK UP

The school provides supervision 15 minutes before school and after school. Students should not arrive at school prior to 8:30 am. Similarly, please ensure that your child(ren) is picked up at the end of the day by **2:26 pm**. If you know you will be late, please contact the office a minimum of 15 minutes before the end of the day, so that the office staff can locate your child and relay the message.

BELL SCHEDULE:

- Morning supervision begins at 8:30.
- Morning bell rings at 8:45am,
- Small Recess 10:15-10:30am, lunch recess at 11:45am -12:20pm.
- Dismissal time is 2:26 pm Monday to Friday.

UPCOMING SEPTEMBER SCHOOL ACTIVITIES

Monday/lundi	4	<ul style="list-style-type: none"> • Labour Day- School is closed
Tuesday/mardi	5	<ul style="list-style-type: none"> • Grades 1-7 students attend from 11h-12h
Wednesday/mercredi	6	<ul style="list-style-type: none"> • Grades 1-7 attend full day • Kindergarten Gradual entry
Thursday/jeudi	7	<ul style="list-style-type: none"> • Kindergarten Gradual entry
Friday/vendredi	8	<ul style="list-style-type: none"> • Kindergarten Gradual entry
La Fin de Semaine/Weekend		
Monday/lundi	11	<ul style="list-style-type: none"> • Kindergarten Gradual entry
Tuesday/mardi	12	<ul style="list-style-type: none"> • Kindergarten Gradual entry
Wednesday/mercredi	13	<ul style="list-style-type: none"> • Kindergarten Full day
Thursday/jeudi	14	
Friday/vendredi	15	<ul style="list-style-type: none"> • School wide Terry Fox Run/Walk

For monthly school activities and field trips, please visit Quarterway school [website](#).

For all questions, comments and \ or feedback, please email us at info.QW@sd68.bc.ca. or call the school by 8:35 am at (250) 754 -6845.

Again, to all our new and returning families we welcome you to school this year. 😊

Sincerely,
Quarterway School Administration